

PREVENTION IN ACTION 2026

From Funding to Family Impact

A One-Day First Nations Prevention Operations Workshop

Tuesday, November 17, 2026 · Registration and breakfast 9:00 AM · Workshop 10:00 AM – 3:00 PM
Travelodge by Wyndham Saskatoon, 106 Circle Drive West, Saskatoon, Saskatchewan

Base prices (CAD, before applicable taxes): \$500.00 per attendee; attendee table of 8, \$4,000.00; vendor booth, \$300.00 per table. Applicable GST/PST is added at registration; documented exemption claims are reviewed.

A stronger prevention team starts here.

Build the plan. Fund the work. Track the results.

Build it here. Put it to work in your community.

Your team carries important responsibilities: supporting families, coordinating services and making prevention resources count. This workshop gives you focused time, guided practice and practical tools to strengthen that work.

Follow a realistic prevention initiative through the day. Shape the funding request, design the activities, build the budget and report the results. Each exercise connects to the next, so you leave with a practical approach your department can adapt.

Leave with editable working tools and a 90-day action plan built around your department's priorities.

Your workshop day includes

Breakfast and lunch included. Start with a networking breakfast and enjoy lunch with prevention professionals from other communities.

A swag bag for every attendee. Take home your Quantum Strategies swag bag, along with the day's workshop materials.

Door prizes to be won. Take part in the workshop knowledge challenge for a chance to win. Winners are announced at closing.

Vendor booths include delegate meals, a table and two chairs. Workshop admission is purchased separately.

Workshop agenda — all times Saskatchewan time

9:00 AM – 10:00 AM

Registration and Networking Breakfast

10:00 AM – 10:05 AM

Opening Prayer

Facilitator led

Opening Prayer and cultural protocol.

10:05 AM – 10:15 AM

Introduction: Quantum Strategies

Welcome from Quantum Strategies — Adeel Salman, CEO.

Introduction to the workshop objectives and practical learning approach — April Cook.

First Nations leadership and community perspectives — Vice Chief Fabian Head.

Finding the Funding: From Community Need to a Fundable Initiative

Facilitator: Conrad Bird

The challenge: Your community has identified a need. How do you determine which funding can support it, what documentation is required, and how to prepare a credible request?

This session helps participants navigate relevant funding pathways and turn community priorities into appropriately structured funding requests.

What we'll work through:

- Understanding First Nations Child and Family Services prevention funding and eligible programming.
- Assessing Jordan's Principle group requests, eligibility, supporting documentation, and approval requirements.
- Understanding CHRT 41 capital funding and the preliminary requirements for eligible capital projects.
- Recognizing applicable funding streams for Post-Majority Support Services and First Nation Representative Services.
- Building program objectives, identifying needs, estimating costs, and defining outcomes.
- Understanding funding conditions, documentation, approvals, and submission processes.
- Identifying common application and planning weaknesses before submitting a request.

Hands-on exercise — Build a Funding Request

Participants assess a proposed community initiative, determine the most appropriate funding pathway, identify required information, and prepare a structured one-page funding request outline.

Take-home tools:

- Funding Pathway and Eligibility Checklist
- One-Page Funding Request Template
- Supporting Documentation Checklist

What you'll accomplish: Develop the foundations of a funding request that can be expanded and validated against applicable program requirements.

From Ideas to Action: Building a Prevention Program That Works

Facilitator: April Cook

The challenge: You have funding and community priorities. How do you turn them into an achievable program rather than another workplan that sits in a binder?

This session focuses on the operational side of prevention: designing activities, organizing resources, setting schedules, and coordinating services.

What we'll work through:

- Designing land-based, youth, family-support, men's and women's support, and community wellness initiatives.
- Translating annual priorities into monthly and quarterly activities.
- Developing realistic delivery schedules.
- Assigning staff responsibilities, timelines, resources, and deliverables.
- Coordinating activities with First Nation representatives, child and family services agencies, and other community partners.
- Integrating referrals, follow-up responsibilities, and applicable post-majority transitions into operational planning.
- Establishing performance targets and identifying barriers before implementation.

Hands-on exercise — Build a 90-Day Prevention Work Plan

Participants design a prevention initiative and create a working 90-day implementation schedule, including activities, assigned responsibilities, resources, timelines, coordination requirements, and intended outcomes.

Take-home tools:

- Prevention Program Design Worksheet
- Monthly and Quarterly Work Plan
- 90-Day Activity Calendar
- Roles and Responsibilities Matrix

What you'll accomplish: Build a structured workplan that connects prevention priorities to actual service delivery.

11:45 AM – 12:30 PM | WORKING SESSION 3

Making Every Dollar Work: Program Budgeting and Resource Leveraging

Facilitator led

The challenge: How do you build a realistic program budget, manage spending, and coordinate available resources to achieve more for your community?

This session focuses on practical financial planning, resource allocation, and program sustainability.

What we'll work through:

- Developing activity-based budgets for prevention programs.
- Calculating staffing, travel, honoraria, materials, events, and program-delivery costs.
- Connecting program budgets directly to approved workplans.
- Planning monthly and quarterly expenditures.
- Understanding eligible expenses and restrictions under applicable funding arrangements.
- Leveraging permitted funding sources, departmental resources, and community partnerships without duplicate claims.
- Tracking actual expenditures against approved budgets.
- Managing budget variances and preparing supporting financial documentation.

Hands-on exercise — Budget Your Prevention Initiative

Using the initiative developed in Session 2, participants construct an itemized budget, identify available resources, estimate funding gaps, and develop an expenditure-tracking structure.

Take-home tools:

- Editable Prevention Program Budget
- Monthly Expenditure Tracker
- Budget Variance Calculator
- Resource Leveraging and Partnership Matrix

What you'll accomplish: Build a practical, costed program budget that connects planned activities, available resources, and financial accountability.

12:30 PM – 1:15 PM

Networking Lunch

An opportunity to exchange experiences and explore practical collaboration with prevention professionals from other communities.

1:15 PM – 2:00 PM | WORKING SESSION 4

Reporting Without the Headache: Documentation, Accountability and Results

Facilitator led

The challenge: Your team is delivering programs and supporting families. How do you document that work, account for spending, and prepare accurate reports without spending weeks reconstructing information?

This session demonstrates how to establish efficient reporting practices that connect everyday activities with financial accountability and measurable results.

What we'll work through:

- Identifying reporting requirements in applicable funding agreements.
- Organizing monthly and quarterly program activity records.
- Tracking participation, activities, referrals, expenditures, and results.
- Distinguishing program outputs from meaningful outcomes.
- Maintaining accurate records and supporting documentation.
- Preparing narrative reports that communicate achievements, challenges, and corrective actions.
- Connecting financial information to program performance.
- Protecting confidential family and client information.

Hands-on exercise — Build a Monthly Prevention Report

Participants receive fictional program activity records and financial data and use them to complete a sample monthly report.

The exercise includes calculating activity totals, reviewing expenditure performance, documenting results, identifying reporting

gaps, and preparing a concise narrative summary.

Take-home tools:

- Monthly and Quarterly Reporting Templates
- Program Activity and Outcome Tracker
- Reporting Documentation Checklist
- Sample Completed Prevention Report

What you'll accomplish: Complete a sample report and understand the documentation system needed to reproduce the process within your own department.

2:00 PM – 2:30 PM | WORKING SESSION 5

Zavet in Action: Bringing Prevention Operations Together

Facilitator: Andrew Trapp, Quantum Strategies

The challenge: Funding plans, budgets, case information, program activities, and reports often exist in separate documents and disconnected systems. How can prevention departments bring these operational functions together?

This session provides a live demonstration of Zavet, Quantum Strategies' First Nations case and program management platform.

Using the same fictional prevention initiative developed throughout the workshop, Andrew will demonstrate relevant, tested Zavet workflows and illustrate how technology can support effective prevention operations.

What we'll work through:

- Organizing prevention program and service information.
- Managing appropriate case and program documentation.
- Coordinating activities, responsibilities, and follow-up.
- Connecting available financial and reporting workflows with program oversight.
- Supporting role-based access and management accountability.
- Reducing fragmented administration and duplicate information entry.

Live demonstration — From Workplan to Operational Management

Participants follow the prevention initiative through the available Zavet workflows and see how a structured digital platform can support consistent documentation, coordination, and reporting.

What you'll accomplish: Understand how an integrated case and program management system can support more organized and accountable prevention department operations.

2:30 PM – 3:00 PM | FINAL WORKING SESSION

Your Next 90 Days: Building the Plan You Take Back to Your Community

Facilitator led

The challenge: You've learned the processes and worked with the tools. Now, what will you do differently when you return to your department?

This final session brings the entire workshop together.

Participants will:

What we'll work through:

- Identify three immediate operational priorities within their prevention department.
- Select one program or initiative to develop, improve, or expand.
- Determine the next steps for funding and resource allocation.
- Establish activities, responsibilities, budgets, and reporting requirements.
- Identify required internal approvals and external partnerships.
- Set measurable milestones for the next 30, 60, and 90 days.
- Identify potential barriers and the actions required to address them.

Final hands-on exercise — Your Prevention Department Action Plan

Participants consolidate their workshop exercises into a personalized 90-day operational roadmap, supported by the working templates developed throughout the day.

Take-home tools:

- Personalized 90-Day Prevention Department Action Plan
- Complete Prevention in Action Working Toolkit

Workshop Knowledge Challenge, Door Prizes and Closing

Short knowledge-check questions will be incorporated throughout the workshop. Participants can use their answers to qualify for workshop door prizes, with winners announced at closing and prizes collected on departure.

All participants will receive workshop materials and a Quantum Strategies swag bag.

Workshop concludes at 3:00 PM.

Your Prevention in Action Working Toolkit

Editable tools for the work waiting back at your department. Every registered participant receives funding, planning, budgeting, reporting and coordination resources to adapt to their community.

- Funding Toolkit — Funding Assessment, Request Outline, and Documentation Checklists.
- Program Planning Toolkit — Program Design, Monthly and Quarterly Workplans, and 90-Day Activity Calendar.
- Budgeting Toolkit — Program Budget, Expenditure Tracker, Variance Calculator, and Resource Matrix.
- Reporting Toolkit — Activity Register, Reporting Templates, and Performance Tracking Tools.
- Operational Coordination Toolkit — Roles, Responsibilities, Partner Coordination, and Follow-Up Worksheets.
- 90-Day Implementation Toolkit — Personal Action Plan and Implementation Milestones.

Materials are designed to be adapted to individual communities, applicable funding arrangements, and internal organizational requirements.

PREVENTION IN ACTION 2026 · Practical training. Real solutions. Lasting impact.

Presented by Quantum Strategies Inc.

Registration and booths: April Cook, april@quantumstrategies.ca, 1 (306) 850-8322.